THE GLORIA PAYTEN FOUNDATION and **THE GLORIA DAWN FOUNDATION**

PLEASE READ BEFORE COMPLETING THE APPLICATION FORM

General

The Trustees are keen for each applicant to make as strong an application as possible.

In order to complete the *online* application successfully, please attend to the following instructions:

1. Applicants must enter their responses in one session as there is no option to save responses for completion at a later session.
2. Scrolling through the application questions in advance is highly recommended.
3. Prepare longer text responses in advance in a Word document: Applicants can copy and paste responses into the text boxes when appropriate.
4. As applicants will be required to upload attachments, the form needs to be completed from a Mac or PC as mobile devices and tablets are not compatible: Attachments must be in PDF format and smaller than 10MB each.
5. Please answer every section: use nil or N/A rather than leave a blank.
6. Multiple applications will not be considered.
7. An attachment checklist has been provided at the end of this document to assist applicants' documentation preparation.

If it is not possible to send material via the online application, please clearly complete the form by answering every section and mailing the application to the following address:

Attn: Lisa Hamilton, Head of Development and Alumni
The Glorias
NIDA UNSW
Sydney NSW 2052
Australia

If you include a stamped addressed envelope or packet of adequate size, material will be returned; otherwise, it will be available for collection from NIDA after you are informed of the Trustees' decision. If not collected within one month from that time, it may be destroyed. Send copies of attached documents and photographs only, not originals.

If you have any questions please email glorias@nida.edu.au or phone Lisa Hamilton, Head of Development and Alumni (02) 9697 7594.

1. *Eligibility*

To be eligible, you **must** be a resident of Australia. In addition, you **must** fulfill one, or both, of the following criteria:

- You are *either* a graduate of a full-time acting course, or a graduate of a full-time directing course, at a recognised tertiary institution
- You have worked **substantially** and **professionally** as an **actor** and/or a **director** for at least two years

Experience other than as an arts professional, such as undergraduate university coursework majoring in drama or theatre studies, secondary (school) drama studies, and amateur experience will not be considered.

It may be helpful to know that successful applicants to date have satisfied both the criteria listed previously. The Fellowships are intended for actors and directors who have started to make their mark, or for those who already have a substantial professional career in the entertainment arts and who want to refresh or to change direction. However, if you are eligible, and want to apply, do not be deterred.

2. *Capacity*

This refers to whether your proposed project relates to acting and/or to directing rather than your past training and/or experience. Applications in any other capacity (e g, writer, producer) are ineligible and will be rejected.

3. *Previous overseas experience*

Other things being equal, the Trustees will prefer, in accordance with the wishes of Gloria Payten and Gloria Dawn, someone who has never travelled overseas. However, please note that several Fellows had previously travelled outside Australia. Do not apply if your proposal, or any part of it, involves travel etc *within* Australia.

4. *Curriculum Vitae*

A comprehensive, up-to-date, and clearly presented CV is essential. For one way of presenting it, please see this sample CV: https://www.nida.edu.au/alumni-and-industry/fellowships/glorias

5. *Statement of proposed use of Fellowship*

Please allow adequate preparation time.

The best applications show forethought and evidence of the following, where applicable:

- Research (e.g. sourcing content and dates of courses and festivals, accommodation, associated costs, exchange rates, etc.)
- Correspondence (mail, e-mail, social media interaction) with overseas individuals, companies, institutions, etc…
- Letter of acceptance into a course, or as an observer with a company
- Letters of support relating to the proposed project
- Supporting material (five pages maximum): Photocopies (not transcripts) of reviews, information re the course.

It is in your interest to be concise.

Do not try to fit too much into your proposal.

The Trustees take into account the relevance of your proposal to your work on your return.

6. *Estimated cost of proposal*

N.B. (a) to (h) and (k) are essential; (i) to (l) are optional. Contingency of 10% is recommended.

You are not expected to stay at the Y and starve. Be realistic: research the costs of accommodation, meals, travel, etc. (visit relevant websites to source information). Quote costs in AUD throughout. If you have accommodation that is free (e g. with friends), or that is included in course costs, note this in your budget. The most frequent failings when completing this section are omitting entries, poor correlation to details of proposal, underestimating costs, mixing $AUD with other currencies not following guidelines, miscalculation, and fudging.

7. *Referees*

The Trustees seek professional, rather than personal, referees and considerable importance is attached to which referees you choose to submit. It is in your interest to find referees of some standing in the entertainment arts who know your work well. It is **essential** that you inform each of your referees of your proposed use of the Fellowship. While written references are not essential, a signed dated reference on company or personal letterhead (where appropriate), **submitted as a PDF online, or in the case of a postal application, a photocopy**, that endorses both applicant and proposal is particularly helpful to the Trustees.

PLEASE ANSWER EVERY SECTION

THE GLORIA PAYTEN FOUNDATION and
THE GLORIA DAWN FOUNDATION

2020 FELLOWSHIP APPLICATION FORM

Title:_____

Name in Full: _____

Address: _____

Suburb: _____State: _____Postcode: _____

Date of Birth: _____ Mobile: _____

Phone Home: (0) _____ Work: (0) _____

Email: _____

1.1. ***Eligibility***

Are you a permanent resident of Australia? **YES** ☐ **/ NO** ☐

Are you a graduate of a full-time acting or full-time directing course at a recognized tertiary institution?

YES ☐ **/ NO** ☐

1.2 If **YES**, which institution? _____

1.3 Attended from: _____ to: _____ Exact title of the Degree/Diploma awarded: _____

1.4 How many years have you worked professionally in the entertainment arts? _____

1.5 In what year/s, if any, have you applied before? _____

2. ***Capacity***

Are you applying as **Actor** ☐ **Director** ☐ or **Both** ☐ ?

3. ***Previous overseas experience***

Please state any previous overseas experience, whether as a student, professional practitioner, or traveller; if as student, include the course & institution in your CV:

Year	Destination/s	Student/Professional/Traveller

PLEASE ANSWER EVERY SECTION

4. *Curriculum Vitae*

Please attach a copy of your curriculum vitae with this form. It should be comprehensive and up-to-date including the details of all professional work (year, title of work, nature of your participation, company) which is clearly grouped (e g, theatre directing, film acting, scriptwriting, etc); any previous awards or scholarships; any positions held; etc. You may also attach other relevant material, if you wish, such as a *clearly identified* portfolio of reviews and photos. No videos, nor website links, please.

3. *Statement of proposed use of the Fellowship*

Enclose a copy of your proposal with this form. Please include the following information, **using these headings** [(a), (b), etc]:

(a) the number of weeks for which the Fellowship is sought;
(b) the program of study/observation/participation you plan to follow during this time;
(c) the place/s at which this will take place (an itinerary is a great help to you and to us);
(d) the reason/s you wish to undertake the program;
(e) how you might apply the results of the program upon your return to Australia;
(f) what you propose to do if you are not awarded a Fellowship;
(g) copies of letters of acceptance or support, if available, from overseas organisations;
(h) copies of references (When submitting these references online, please ensure that they are in a PDF format. Please ensure all references are signed, dated, and, if applicable, on company letterhead)

4. *Estimated cost of proposal*

Please complete in **Australian** dollars and give the total for each line item to the **nearest ten dollars** (*attend to each line*).

(a) return airfares (incl. taxes).....	$
(b) land travel.....	$
(c) accommodation (nights @ $ per night).....	$
(d) meals (days @ $ per day).....	$
(e) insurance (Health, travel, valuables).....	$
(f) incidentals (days @ $ per day).....	$
(g) tickets to productions	$
(h) study/course fees (if any).....	$
(i) essential equipment (if any).....	$
(j) other (specify)	$
(k)contingency.....	$
Total	$

5. Amount you are applying for? $ _____

If this is less than the estimated cost of your proposal, how do you intend to make up the shortfall?

_____

_____

PLEASE ANSWER EVERY SECTION

6. ***Current scholarships, grants, or awards*** applications Please supply details of any other scholarship, grant, or award you have applied for relating to this period of travel. Include amounts applied for and notification dates.

Organisation/institution	Amount applied for	Date of notification

7. ***Employment/financial status***

Please outline your current employment status. If you are permanently employed on a full-time, part-time, or casual basis, please include information regarding your tenure and any support you may receive from your employer during your proposed program.

_____

_____

_____

8. ***Referees***

Please supply the names, addresses, and contact details of two arts theatre, film or TV professionals who have agreed to referee your application and with whom you have discussed your proposal.

1) **Referee Name**: _____

Position/Occupation:_____

Address:_____

_____

Mobile:_____ Work: (0)_____

Email: _____

2) **Referee Name**: _____

Position/Occupation:_____

Address:_____

_____

Mobile:_____ Work: (0)_____

Email: _____

PLEASE ANSWER EVERY SECTION

9. How did you hear about The Gloria Payten Foundation and The Gloria Dawn Foundation?

Email _☐_____

Company Noticeboard ☐ (which company?) _____

Agent ☐ (which agent?) _____

NIDA website ☐ VCA website ☐ WAAPA website ☐

Other ☐ (please specify) _____

10. ***Application and declaration***

I, _____, hereby **apply** to The Gloria Payten Foundation and The Gloria Dawn Foundation for a 2020 Fellowship, and I **declare** that I am an Australian resident. I hereby further **declare** that all information supplied in this application is correct.

Signed: _____ Date: _____

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

APPLICATIONS CLOSE 5.00PM Friday, 2nd October, 2020.

Direct Enquiries: Phone Lisa Hamilton, Head of Development and Alumni on (02) 96977594
or email glorias@nida.edu.au

PLEASE ANSWER EVERY SECTION

Applicant documentation checklist:	**Office Use**
(All supporting documents to be submitted in PDF format as one attachment)	
Diploma/Degree qualification ☐	
Curriculum Vitae ☐	
Previous overseas experience ☐	
Previous Award Documents ☐	
Previous Scholarship Documents ☐	
Other documents:	
Clearly identified portfolio of reviews ☐	
Clearly identified portfolio photos ☐	
Statement of proposed use of the Fellowship ☐	
Application References ☐	
Supplementary material:	
Correspondence ☐	
Letters of acceptance ☐	
Letters of support ☐	
Other ☐	

PLEASE ANSWER EVERY SECTION