

CREDIT TRANSFER POLICY

<p>Purpose</p>	<p>The purpose of this policy is to set out the principles for granting credit for prior learning that contributes towards satisfying the requirements for a coursework higher education degree at NIDA. NIDA may:</p> <ul style="list-style-type: none"> • grant credit for formal study undertaken in recognised higher institutions in Australia, including universities, colleges, TAFE and other post-secondary education institutions and for study at recognised overseas institutions • grant credit for credentialed programs provided by recognised professional bodies, employers and other authorities, where appropriate certification is available; and recognise prior learning.
<p>Scope</p>	<ul style="list-style-type: none"> • All graduate courses (coursework) • All undergraduate courses
<p>Types of credit and credit transfer processes</p>	<ul style="list-style-type: none"> • Credit: is the value assigned for the recognition of equivalence in learning outcomes between different types of learning and/or courses. Credit reduces the amount of learning required to achieve a higher education degree. • Credit transfer: is a process that provides students with agreed and consistent credit outcomes for components of a higher education degree based on identified equivalence in learning outcomes between comparable higher education degrees. • Recognition of prior learning (RPL): is the assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit.
<p>Policy Statement</p>	<ul style="list-style-type: none"> • NIDA will maintain the integrity of its higher education degree courses and protect their standards and reputation. Credit for prior learning will be granted only within the constraints of this principle and where the course structure and requirements permit. • The maximum amount of credit will be 120 credit points for an undergraduate course, and 60 credit points for a graduate course. • The granting of credit is subject to the admission of the applicant. • Credit is not granted for subjects for which a conceded pass

	<p>has been achieved.</p> <ul style="list-style-type: none"> • When credit is granted for prior study, the grades achieved in the prior study are not included in the NIDA academic transcript and are not included in any calculation of grade aggregates. • Professional experience, professional development activities or training and other experience, through work or life, may be taken into account in the granting of RPL credit, provided that the learning can be documented and the applicant can demonstrate the standards and outcomes they achieved from participating in these activities is comparable to the standards and learning outcomes in the subject in which they are seeking credit. The onus shall be on the applicant to provide appropriate evidence that demonstrates the relevant skills, knowledge and understanding. • Credit will not normally be granted for study or other demonstrated learning achievements that have been completed more than ten years prior to the time of application for credit. • NIDA reserves the right to withdraw credit where an error has been made in assessing an application or where the documentation provided by the applicant was incomplete, misleading or invalid. • Where an application for credit based on prior study is approved by the Director of Education, this becomes a credit precedent which is applied to subsequent applications for exactly the same credit.
Related policies, procedures and documents	<ul style="list-style-type: none"> • Credit Point Policy • Student Mobility Policy • Australian Qualifications Framework (AQF) Pathways Policy • Grievance Policy and Procedures
Responsibility for implementation	Director of Education
Approval body	Academic Board
Date originally approved	8 May 2013
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Contact position	Director of Education
TRIM Record No	14/06442
Acknowledgements	<p>Relevant policies, procedures and definitions from a number of higher education providers, and other sources, were reviewed. Relevant policy documents from the following are gratefully acknowledged:</p> <ul style="list-style-type: none">• Curtin University• University of New South Wales• University of Melbourne• University of South Australia• Australian Qualifications Framework• European Higher Education Area