

**SAMPLE POSITION
PROFILE**

Position Title:	Lecturer/Cultural Leadership	Classification:	
Organisation Unit:	Centre for Creative Practices	Date Effective:	
Employment Term:	Contract		

OBJECTIVE

Lecturers in the Cultural Leadership course work closely with the Course Leader in designing and delivering quality education and experiences that support student needs and meet curriculum requirements for NIDA's Master of Fine Arts (Cultural Leadership).

KEY ACCOUNTABILITIES

- Develop, maintain and deliver curriculum focussed on the areas of Leadership and Governance (in a cultural context), and/or Cultural Policy and Practice to the MFA (Cultural Leadership) students.
- Create an inclusive and culturally safe learning environment, including through culturally diverse teaching materials, resources and guest speakers.
- Operate effectively and engage successfully with the online learning and teaching processes that are associated with the teaching of the Cultural Leadership course.
- Evaluate and assess students' work progress in the MFA (Cultural Leadership) in accordance with NIDA's assessment principles and procedures, and student regulations.
- Maintain currency of knowledge through engagement with arts and cultural activities, events and programs, engaging with a range of arts and cultural industry groups, as well as undertaking research and praxis to ensure the MFA (Cultural Leadership) course program has currency and relevance.
- Adhere to all WHS requirements of NIDA and relevant associated legislation.

KEY COMMITMENTS

- Working with the cultural leadership Course Leader, the Centre for Creative Practices and other Academic staff to ensure that the training for each student in the MFA (Cultural Leadership) course achieves the high standards expected at NIDA.
- Developing, delivering and reviewing content in a range of blended delivery modes, including on-line delivery and through intensive on campus cohort communities of practice.
- Working alongside the MFA Cultural Leadership First Nations Lecturer responsible for teaching First Nations knowledge and practice in each subject and for developing First Nations course materials and resources.
- Working collaboratively in a fast paced and dynamic interdisciplinary environment.
- Fostering collaborative interactions with a part-time cohort of students communicating mainly on-line.

KEY PROFESSIONAL RELATIONSHIPS

Reports to:	Course Leader Cultural Leadership
Supervises:	N/A
Internal:	Centre for Creative Practices staff, other Academic staff, other NIDA staff, Students
External:	Arts and cultural leaders, key industry and professional institutions, partners and stakeholders; arts and cultural companies and organisations

SELECTION CRITERIA

Essential:

- a wide network of relationships within the arts and cultural sectors, including key industry, professional and academic individuals and institutions;
- strong communication, organisational and presentation skills, and capacity to manage high volumes of work, particularly around face-to-face intensives and marking.
- excellent interpersonal skills with the ability to work collaboratively to engage students, teaching staff and guest speakers;
- experience in teaching and learning in a variety of settings including lecturing within an established university or equivalent educational institution;
- demonstrated skills in designing, implementing and evaluating teaching and learning initiatives;
- capacity to moderate on-line forums and other online engagements, and supporting participants to learn collaboratively in this context;
- a tertiary degree recognised in Australia and where relevant, participation in further education and qualifications

Desirable:

- experience in higher education course development and on-line delivery;
- experience in supervising or mentoring higher degree students;
- experience in academic and/or practice-led research;
- a post graduate qualification in a relevant discipline, or equivalent professional experience;

- experience in using electronic records management systems (Content Manager) or willingness to do so is important.

CONTINUOUS REVIEW

This Position Profile is reviewed and updated on a regular basis to reflect changes in the requirements of the position.